

**CAPE COD INTERGROUP**  
Alcoholics Anonymous  
Steering Committee Minutes  
Monday October 28, 2024

**CALL TO ORDER:** 7:30PM

**ROLL CALL:** Keith Chairperson, Chuck Office Administrator, Kim Secretary,  
Constance Trustee, Trustee, Mike Trustee, Patricia Trustee, Doug Trustee

**SECRETARY'S REPORT:** Motion to accept, seconded and approved unanimously.

**TREASURER'S REPORT:** Motion to accept, seconded and approved unanimously.

**OFFICE ADMINISTRATORS REPORT:** 40 Walk-ins, 26 Phone calls, Chuck has been re-editing the master copy of the meeting lists to reprint, he has been preparing it and a draft will be coming. There are 2 new tenants at the office. The computer in the back office is crashing due to PC Decay according to computer tech. He priced out a new computer roughly \$1,899 for a new one. The new Plain Language Big Book comes out November 1, 2024. Chuck has flyers for Alcathons. These will go up on the website this week.

**OLD BUSINESS:** Insurance claim for the flooding doesn't cover operational cost for a business residing in a leased property. They are not paying for our projected losses.

**NEW BUSINESS:** A motion was made to approve the purchase of a new computer for the intergroup office and was approved and unanimously accepted. Chuck will look into Renter's Insurance for the Intergroup office inventory.

**ADJOURNMENT:** 20:15

**NEXT MEETING** Monday November 25, 2024 - 7:30pm  
Respectfully submitted by Kim P. Secretary!