

## **CAPE COD INTERGROUP**

Alcoholics Anonymous  
Steering Committee Minutes  
Monday November 25, 2024

**CALL TO ORDER:** 7:30PM

**ROLL CALL:** Keith Chairperson, Chuck Office Administrator, Kim Secretary,  
Constance Trustee, Jay Trustee, Patricia Trustee, Doug Trustee

**SECRETARY'S REPORT:** Motion to accept, seconded and approved unanimously.

**TREASURER'S REPORT:** Motion to accept, seconded and approved unanimously.

**OFFICE ADMINISTRATORS REPORT:** 31 Walk-ins, 28 Phone calls, The website has been updated and Sober Times will go out on Wednesday, December 2<sup>nd</sup>. Office will be closed on Thursday and Friday and back open on Tuesday. Chuck has ordered more packing/shipping Supplies for this year. \$1192.00 to include new meeting books because we lost 1000 in the flood, envelopes (500) etc. Chuck is still looking into renters insurance for the office. We will need to switch the payroll over to Capital Payroll as the old accountant will no longer be doing payroll. The new computer got delivered and the Alcathon flyers went up.

**OLD BUSINESS:** Insurance claim for the flooding doesn't cover operational cost for a business residing in a leased property. They are not paying for our projected losses. Chuck is still checking into the renters insurance for the future.

**NEW BUSINESS:** The new Computer was delivered and we have bought 20 of the New Big Books. No one has seen the new books yet as they are still making revisions.

**ADJOURNMENT:** 19:55

**NEXT MEETING** Monday January 27, 2025 - 7:30pm  
Respectfully submitted by Kim P. Secretary!