

CAPE COD INTERGROUP
Alcoholics Anonymous
Steering Committee Minutes
Monday March 31, 2025

CALL TO ORDER: 7:30PM

ROLL CALL: Keith, Chair, Chuck Office Administrator, Kim Secretary, Patricia Trustee, Doug Asst. Chair, Mike Trustee, Deb Trustee, Maureen Trustee

SECRETARY'S REPORT: Motion to accept, seconded and approved unanimously.

TREASURER'S REPORT: Motion to accept, seconded and approved unanimously.

OFFICE ADMINISTRATORS REPORT: 43 Walk-ins, 25 Phone calls, Chuck got a quote for renters/liability insurance for \$1,522.00/year. After discussion, Chuck has agreed to get two more quotes. Chuck has posted in Sober Times for opinions on whether we should go totally digital and eliminate paper copies being mailed in the interest of saving printing time, mailing time, and a days work for Chuck. People can print it off of the website if we go forward with making it digital. Evaluations are postponed until Keith returns as well.

OLD BUSINESS: Chuck looked into renters insurance and located a policy for liability and renters insurance for \$1522.00/year. Doug made a motion to have Chuck check into 2 more quotes. Motion passed unanimously. Chuck has agreed to speak with other intergroups to see what they do.

NEW BUSINESS: Chuck's evaluation was discussed and it was voted to have him receive a \$2.00/hr raise, 3 weeks of paid vacation, and paid federal holidays off. We have also agreed that 2 people from the steering committee shall have the codes to all of the office financials and password information. When the member leaves the codes will be changed for the new person taking the place. The subject of doing away with hard copy Sober Times is tabled until next meeting to see if there is any feedback from groups.

ADJOURNMENT: 20:48

NEXT MEETING Monday April 28, 2025 - 7:30pm

Respectfully submitted by Kim P. Secretary!