

**CAPE COD INTERGROUP**  
Alcoholics Anonymous  
Steering Committee Minutes  
Monday June 30th, 2025

**CALL TO ORDER: 7:30PM**

**ROLL CALL:** Keith Committee Chair, Chuck Office Administrator, Patricia Trustee, Doug Asst. Chair, Deb Trustee, Maureen Trustee, Michael P. Trustee

**SECRETARY'S REPORT:** Motion to accept, seconded and approved unanimously

**TREASURERS REPORT:** Motion to accept, seconded and approved unanimously.

**OFFICE ADMINISTRATORS REPORT:** 19 Walk-ins, 33 phone calls.

Chuck spoke on completing inventory last Friday. Now quickbooks and Shopify will be linked and correct. Money is still our most pressing issue.

**OLD BUSINESS:** revisit the cash projection with Ashlie. The insurance issue has been tabled until finances stabilize.

**NEW BUSINESS:** After a vote of the reps, we have started charging for shipping. Board has asked to see if a "counter" can be installed for the Sober Times newsletter. Discussed difficulty in getting Steering Committee members and discussed elections for tomorrow night. Discussed awareness of people donating more for their groups.

**ADJOURNMENT: 20:15hrs**

**NEXT MEETING** Monday Aug 25th, 2025 - 7:30pm

Respectfully submitted by Chuck T. Office Administrator