

CAPE COD INTERGROUP

Alcoholics Anonymous
Steering Committee Minutes
Monday June 2nd, 2025

CALL TO ORDER: 7:30PM

ROLL CALL: Keith Committee Chair, Chuck Office Administrator, Patricia Trustee, Doug Asst. Chair, Deb Trustee, Maureen Trustee, Jay Treasurer, Bill S. AA visitor, Ashlie Intergroup accountant

Suspended normal order of business to discuss pressing financial issues at Intergroup. Chuck skipped 2 weeks of pay to keep Intergroup solvent, also to be able to buy needed books and medallions. Ashlie discussed current finances and prepared a yearly cash forecast to help with financial planning. Chuck discussed areas of potential savings and suggested charging actual shipping costs to the buyer. Ashlie answered many questions, and the board thanked her for her attendance.

SECRETARY'S REPORT: Motion to accept, seconded and approved unanimously

TREASURERS REPORT: Much discussion about the financials Motion to accept, seconded and approved unanimously.

OFFICE ADMINISTRATORS REPORT: 18 Walk-ins, 27 Phone calls.

OLD BUSINESS: Keith forwarded a questionnaire to be filled out by Chuck in regard to the Insurance issue for Rogers and Gray.

NEW BUSINESS: A motion was made to charge customers for shipping. Motion passed unanimously. Will be brought to the reps for approval

ADJOURNMENT: 20:55

NEXT MEETING Monday June 30th, 2025 - 7:30pm

Respectfully submitted by Chuck T. Office Administrator