

**CAPE COD INTERGROUP**  
Alcoholics Anonymous  
Steering Committee Minutes  
Monday January 27, 2025

**CALL TO ORDER:** 7:30PM

**ROLL CALL:** Keith Chairperson, Chuck Office Administrator, Kim Secretary, Patricia Trustee, Doug Trustee, Mike Trustee

**SECRETARY'S REPORT:** Motion to accept, seconded and approved unanimously.

**TREASURER'S REPORT:** Motion to accept, seconded and approved unanimously.

**OFFICE ADMINISTRATORS REPORT:** 19 Walk-ins, 35 Phone calls, The website has been updated and Sober Times went out. New computer up and running. Plain Large Big Books came in. Greeting cards came in. The new meeting lists are in. We have new service manuals that are in. These ones are green, as opposed to the old red ones. Landlord bought 6 new chairs for the office. The external hard drive is on top of the computer. Shopify and Quickbooks connection has been re-established after many hours of laboring for Chuck.

**OLD BUSINESS:** Chuck looking into the cost of renters insurance

**NEW BUSINESS:** The new meeting lists are in if groups need them. New Rep. will be going into the jails. There is a new GSR Rep. for Intergroup named Mary. Welcome Mary!

**ADJOURNMENT:** 19:55

**NEXT MEETING** Monday February 24, 2025 - 7:30pm  
Respectfully submitted by Kim P. Secretary!