

**CAPE COD INTERGROUP**  
Alcoholics Anonymous  
Steering Committee Minutes  
Monday April 28th, 2025

**CALL TO ORDER: 7:30PM**

**ROLL CALL:** Keith Committee Chair, Chuck Office Administrator, Kim Secretary, Patricia Trustee, Doug Asst. Chair, Mike Trustee, Deb Trustee, Maureen Trustee, Jay Treasurer

**SECRETARY'S REPORT:** Motion to accept, seconded and approved unanimously as amended.

**TREASURERS REPORT:** Much discussion about the financials, more to come up in the Office Admin. Report. Motion to accept, seconded and approved unanimously.

**OFFICE ADMINISTRATORS REPORT:** 19 Walk-ins, 30 Phone calls. Chuck spoke on the transition from desktop Quick Books and the online version. The accountant as well as Chuck recommends the change with savings of roughly \$500 this year and over \$1000 next year. Chuck to find out cost of new "Meeting in a pockets"

**OLD BUSINESS:** Keith talked to Schlegel and Schlegel regarding renters' insurance as well as Rogers & Gray more info to follow.

**NEW BUSINESS:** Doug made a motion to announce the conversion of the newsletter to a digital platform. Motion passed unanimously

**ADJOURNMENT: 2016**

**NEXT MEETING** Monday June 2, 2025 - 7:30pm

Respectfully submitted by Chuck T. Office Administrator