

## **CAPE COD INTERGROUP**

Alcoholics Anonymous  
Steering Committee Minutes  
Monday October 30, 2023

**CALL TO ORDER:** 7:30PM

**ROLL CALL:** Constance, Chairperson, Chuck Office Administrator, Kim Secretary, Jay G Trustee, Bill M. Vice Chair, Jay F. Treasurer, Keith Trustee, Ed. Trustee, Frank Trustee

**SECRETARY'S REPORT:** Motion to accept, seconded and approved unanimously.

**TREASURER'S REPORT:** Motion to accept, discussion, seconded and approved unanimously.

**OFFICE ADMINISTRATORS REPORT:** 20Walk-ins, 33 Phone calls, Sober times will be going out this week.. Chuck is working with the accountant still to finalize the transition. Cannot delete anything on Quickbooks or it will mess up all other reports, AI Chatbox is in England which is 6 hours ahead, so its been difficult getting assistance. Work being done to the office for new floors. Office will be closed for Veterans Day. Work completed Monday Night, Chuck looking for volunteers to help move stuff back in on Tuesday. Dennis Pass it On will be holding the Alcathon. Looking into Translator app for the website for Spanish and Portuguese. Chuck will send out information.

**OLD BUSINESS:** Constance and Frank attended the Cape Cod Domestic Violence Resource Fair. There were about 50 Organizations there.

**NEW BUSINESS.** Constance will be holding treasurers workshop on January 14, 2024 from 3-4 pm.

**ADJOURNMENT:** 20:03

**NEXT MEETING** Monday October 30, 2023 - 7:30pm

Respectfully submitted by Kim P. Secretary!