

CAPE COD INTERGROUP
Alcoholics Anonymous
Steering Committee Minutes
Tuesday December 26th , 2023

CALL TO ORDER: 7:30PM

ROLL CALL: Constance Chairperson, Chuck Office Administrator, Keith P. Trustee, Ken S.,Trustee, Bill S Trustee, Frank T Trustee

SECRETARY'S REPORT: Motion to accept, seconded and approved unanimously.

TREASURER'S REPORT: Chuck spoke about the A/R summary report added to the packet this month. Chuck also spoke about product factors affecting COGS. Motion to accept, seconded and approved unanimously.

OFFICE ADMINISTRATORS REPORT: 18 Walk-ins, 58 Phone calls Sober times is going out this week. Treasurers workshop flyer will be included. Constance reminded Chuck to include the discussed QR code on the cover of the new meeting list. Chuck is waiting for the proof of the new meeting list. Spanish and Portuguese pamphlets have been ordered.

OLD BUSINESS: Frank T spoke about the number of "hits" on the website regarding the translation capability on the website. Constance will be holding a treasurers workshop in January. It is posted on the calendar on the website.

NEW BUSINESS: Frank T. brought up the idea of giving the accountant a gift as a token of appreciation for her many years of service to Intergroup. Discussion followed. A motion was made and seconded to have Chuck purchase a \$200 gift card and a card from Intergroup expressing our appreciation. Chuck will take care of it. Bill S. requested that the accountant change the title "unrestricted funds" on the financial reports back to "donations" Chuck said he would speak to the accountant as to the reason for the previous change and facilitate the change back if possible. Frank T brought up that the landlord would like to open up discussions regarding an extension for Intergroups lease. We currently have 2 option years starting in June 2024. Bill S. spoke on the issue stating "let the landlord come to

us with a figure not the other way around. Chuck will speak to the landlord. Frank T spoke again about the significance of having multilingual capabilities on the website. Frank T. also spoke about the lack of current Portuguese pamphlets available at world service. Chuck T. sent an email to Brazil national A.A. to see what they have for pamphlets and is awaiting a response. Frank T. requested that a link to the Spanish A.A. website be added to our website. Chuck will take care of it. There was heated discussion regarding the above issues between 2 members of the Steering Committee resulting in 2 members walking out of the meeting. The meeting went below what is needed for a quorum so official business was concluded and unofficial discussion of topics followed. Frank T. suggested doing outreach to the lower cape and P-town to help spread the word. Springtime was suggested as a time to put together a Steering Committee educational get together. Chuck was asked by the board to speak to contacts on the lower cape as to a time and location that works best for the groups down there. Chuck agreed. Motion to adjourn made and seconded.

ADJOURNMENT: 21:57 P.M.

NEXT MEETING Monday January 29th - 7:30 pm

Respectfully submitted by Chuck T. Office Administrator