

**CAPE COD INTERGROUP  
Alcoholics Anonymous  
STEERING COMMITTEE MEETING  
MINUTES  
Monday, September 29th, 2014**

**CALL TO ORDER:** 6:00 by Scott B., Chairperson.

**ROLL CALL:** Scott B., Chair; Bill L., Secretary; Paul D., Trustee; Colleen O., Trustee; Cynthia G., Trustee; Stephanie D., Trustee; Tam G., Trustee.

**Absent:** Jamie F., Treasurer and Jack M., Trustee.

**SECRETARY'S REPORT:** Read. Motion to accept seconded and approved.

**TREASURER'S REPORT:** Read. Question on describing Christina as a "sub". She is substituting for resigned office manager, motion to accept seconded and approved.

**OFFICE REPORT:** 115 Walk-ins, 157 Telephone calls, 98 Answering service calls, 13,319 website visits in August (this # is correct).

**OLD BUSINESS:** Scott reported Christina will be "subbing" for resigned office manager 5 days a week and Kathy B. is coming in one day a week for the next month.

**NEW BUSINESS** none.

**ADJOURNMENT:** 6:25 p.m. motion to adjourn was seconded and approved, meeting closed by Scott followed by the Lord's Prayer..

Respectfully submitted by Bill L., Secretary.

**NEXT MEETING: Monday, October 27th, 2014 – 6:00pm**