

**CAPE COD INTERGROUP  
Alcoholics Anonymous  
STEERING COMMITTEE MEETING  
MINUTES  
Monday, September 24th, 2018**

**CALL TO ORDER:** 6:00PM by Amber C., Vice Chair

**ROLL CALL:** Amber C., Vice Chair; Paul D., Treasurer; Jack D., Trustee; Jack V., Trustee; Tam G., Trustee; Chuck T., Office Manager

**Absent:** Sue L., Trustee; Ed O., Chair

**SECRETARY'S REPORT:** Last month, motions were not made to approve either the Secretary's or Treasurer's reports. A motion was made to expect both reports from last month, and it was seconded and unanimously approved. Motion to accept minutes seconded and approved.

**TREASURER'S REPORT:** Motion to accept treasurer's report seconded and approved.

**OFFICE MANAGER'S REPORT:** 42 Walk-ins, 97 Phone calls. Chuck T. informed members about Intergroup's discussion to have new groups register with Central Service and possibly have that be a requirement to be added to the meeting list. Taxes were completed. Chuck T. had an issue with the answering service giving incorrect information about the office being open when it was closed. AA pamphlets have been updated.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**ADJOURNMENT:** 6:28PM motion to adjourn made and seconded. Meeting closed by Amber C. with the Lord's Prayer.

Respectfully submitted by Amber C.

**NEXT MEETING: Monday, September 24th, 2018 at 6:00pm**