

**CAPE COD INTERGROUP  
Alcoholics Anonymous  
STEERING COMMITTEE MEETING  
MINUTES  
Monday, November 26th, 2018**

**CALL TO ORDER:** 6:01PM by Ed O., Chair

**ROLL CALL:** Ed O., Chair; Amber C., Vice Chair; Paul D., Treasurer; Jack V., Trustee; Tam G., Trustee; Sue L., Trustee; Chuck T., Office Manager

**Absent:** Jack D., Trustee

**SECRETARY'S REPORT:** Motion to accept secretary's report seconded and approved.

**TREASURER'S REPORT:** Motion to accept treasurer's report seconded and approved.

**OFFICE MANAGER'S REPORT:** 47 Walk-ins, 77 Phone calls. Chuck T. informed members that he might have jury duty.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Motion made to conduct our December meeting via email, seconded and approved.

**ADJOURNMENT:** 6:26PM motion to adjourn made and seconded. Meeting closed by Ed O. with the Lord's Prayer.

Respectfully submitted by Amber C.

**NEXT MEETING: Monday, September 30th, 2018 at 6:00pm**