

**CAPE COD INTERGROUP  
Alcoholics Anonymous  
STEERING COMMITTEE MEETING  
MINUTES  
Monday, March 27th, 2017**

**CALL TO ORDER:** at 6:00 p.m. by Tam G.; Chair for Steering Committee.

**ROLL CALL:** Tam G., Chair; Ed O., Vice Chair; Paul D., Treasurer; Amber C., Secretary; Scott B., Trustee; Sue L., Trustee; Chuck T., Office Manager

**Absent:** Bill Z., Trustee

**SECRETARY'S REPORT:** Motion to accept seconded and approved.

**TREASURER'S REPORT:** Motion to accept seconded and approved.

**OFFICE MANAGER'S REPORT:** 32 walk-ins, 70 phone calls. Chuck T. received a complaint from the answering service about a frequent drunk caller. Caller has been abusive and rude to call takers. Chuck T. will advise them to take whatever action they find appropriate. Chuck T. will also ask if they have the ability to transfer calls, and if they do to transfer the caller directly to Tam G. Chuck T. is out of meeting lists, would like to order 1,000 more. Mike C. asked if we could pre-pay for copies, Chuck T. will ask printer. Motion to let Chuck T. use his discretion to order meeting lists seconded and passed unanimously. Tam G. will follow up with Vineyard group. Eventually, Intergroup will need a new laptop. Motion to have Chuck T. purchase a laptop under \$500, with Tam G.'s approval seconded and passed unanimously.

**OLD BUSINESS:** Lease has not been renewed. Tam G. will have to meet with building owner this month. Chuck T. has been handing out 12<sup>th</sup> step calling lists. A few people re-subscribed to Sober Times.

**NEW BUSINESS:** Steering committee is recommending all officers and trustees be up for re-elections, as well as any new trustees. Mike C. suggested creating a Facebook group for Intergroup, will bring to Reps. Chuck T. will also gather information on bed availability for callers that ask.

**ADJOURNMENT:** 6:49 p.m. motion to close meeting seconded and approved. Meeting closed by Tam G. with the Lord's Prayer.

Respectfully submitted by Amber C.

**NEXT MEETING: Monday, April 24th, 2017 at 6:00pm**