

**CAPE COD INTERGROUP  
Alcoholics Anonymous  
STEERING COMMITTEE MEETING  
MINUTES  
Monday, June 26th, 2017**

**CALL TO ORDER:** at 6:08 p.m. by Tam G.; Chair for Steering Committee.

**ROLL CALL:** Tam G., Chair; Ed O., Vice Chair; Paul D., Treasurer; Amber C., Secretary; Sue L., Trustee; Bill Z., Trustee; Chuck T., Office Manager

**Absent:** Scott B., Trustee; Mike C., Trustee

**SECRETARY'S REPORT:** Motion to accept May's minutes seconded and approved. No secretary's report for June.

**TREASURER'S REPORT:** May's treasurer's report motion to accept seconded and approved. June's treasurer's report motion accept seconded and approved.

**OFFICE MANAGER'S REPORT:** 48 walk-ins, 86 phone calls. New laptop is in. It was a bit of a challenge to switch over. Microsoft Office business edition will eventually have to be purchased. New books (large print) are in stores. Tam G. and Amber C. will come in the help Chuck with inventory. The fiscal year ends this month.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None

**ADJOURNMENT:** 6:41 p.m. motion to close meeting seconded and approved. Meeting closed by Tam G. with the Lord's Prayer.

Respectfully submitted by Amber C.

**NEXT MEETING: Monday, July 31st, 2017 at 6:00pm**