

**CAPE COD INTERGROUP
Alcoholics Anonymous
STEERING COMMITTEE MEETING
MINUTES
Monday, June 24th, 2019**

CALL TO ORDER: 6:08 by Ed O., Chair

ROLL CALL: Ed O., Chair; Amber C., Vice Chair; Jack D., Trustee; Kevin S., Trustee; Jeff G., Trustee; Patrick M., Trustee; Chuck T., Office Manager

Absent: Sue L., Trustee; Jay W., Trustee; Tom D., Trustee; Paul D., Trustee

SECRETARY'S REPORT: No minutes.

TREASURER'S REPORT: No treasurer's report.

OFFICE MANAGER'S REPORT: 22 Walk-ins, 40 Phone calls. Chuck T. gave the committee member's an informal financial run down. Motion to halt all inventory ordering made and seconded, passed unanimously. Motion to suggest the reduction of hours of 16 hours (office would be open Monday-Thursday 9AM to 1PM) at the office to the Intergroup Reps made and seconded, passed unanimously. Motion to recommend to the Intergroup Reps to cash in a CD made and seconded, passed unanimously.

OLD BUSINESS: Kevin S. offered to serve as Treasurer. Kevin S. was voted in unanimously. Patrick M. offered to serve as Secretary. Patrick M. was voted in unanimously.

NEW BUSINESS: None.

ADJOURNMENT: 7:35 by Ed O. Meeting closed with the Lord's Prayer.

Respectfully submitted by Amber C.

NEXT MEETING: Monday, July 29th, 2019 at 6:00pm