

**CAPE COD INTERGROUP  
Alcoholics Anonymous  
STEERING COMMITTEE MEETING  
MINUTES  
Monday, July 30th, 2018**

**CALL TO ORDER:** 6:06PM by Ed O., Chair

**ROLL CALL:** Ed O., Chair; Amber C., Vice Chair; Jack D., Trustee; Jack V., Trustee; Tam G., Trustee  
Chuck T., Office Manager

**Absent:** Paul D., Treasurer; Joey B., Trustee; Sue L., Trustee

**SECRETARY'S REPORT:** Motion to accept minutes seconded and approved.

**TREASURER'S REPORT:** Motion to accept treasurer's report seconded and approved.

**OFFICE MANAGER'S REPORT:** 44 Walk-ins, 96 Phone calls. Tam G. motioned to have Chuck include hits on the website to the Steering Committee and Intergroup Reps reports, Jack V. seconded, passed unanimously. Chuck T. discussed discrepancies in the inventory.

**OLD BUSINESS:** Chuck T. will not be attending ICOAA 2018

**NEW BUSINESS:** Amber C motioned to change "Handicap Access" in the meeting list key to "H. Accessible", seconded and passed unanimously.

**ADJOURNMENT:** 7:02PM motion to adjourn made and seconded. Meeting closed by Ed O. with the Lord's Prayer.

Respectfully submitted by Amber C.

**NEXT MEETING: Monday, August 27th, 2018 at 6:00pm**