

**CAPE COD INTERGROUP
Alcoholics Anonymous
STEERING COMMITTEE MEETING
MINUTES
Monday, July 29th, 2019**

CALL TO ORDER: at 6:04 by Ed O., Chair for Steering Committee

ROLL CALL: Ed O., (Chair); Jack D., (Trustee); Kevin S., (Treasurer); Jay W., (Trustee); Sue L.(Trustee); Jeff G. (Trustee); Paul D (Trustee); Patrick M. (Secretary); Chuck T. (Office Manager)

Absent: Amber C (Vice Chair). Tom D., (Trustee) (2nd Time)

SECRETARY'S REPORT: Jack D. Motioned to Accept, Sue L. Seconded

TREASURER'S REPORT: Sue L. Motioned to Accept, Amber c. Seconded

OFFICE MANAGER'S REPORT: 27 Walk-ins, 44 Phone calls. Chuck T. gave the committee member's an informal financial run down. Group donations have increased to approximately \$6000.00 in July of 2019. Motion to halt all inventory ordering voted against by Intergroup (Formal Resolution).

OLD BUSINESS: Arrangements for liquidation of Certificate of Deposit made with Ed O., Chuck T., Amber C., and Kevin S. for August 2nd, 2019. Paul D will serve as Trustee. Formal Resolution to halt inventory ordering for Intergroup passed at las Intergroup Meeting, Cash On Demand has been implemented.

NEW BUSINESS: Chuck T. presented groups that have debts owed to Intergroup. Sue L. motioned to have two sets of financial documents provided to intergroup and committee showing income versus expenses, official and non-official. Committee discussed taking credit cards to process payments quickly for faster service to groups- Ed o. motioned and Jack D. seconded

ADJOURNMENT: 7:15 by Ed O. Meeting closed with the Lord's Prayer.

Respectfully submitted by Patrick M.

NEXT MEETING: Monday, August 26th, 2019 at 6:00pm