

CAPE COD INTERGROUP
Alcoholics Anonymous
STEERING COMMITTEE MEETING MINUTES
Monday, January 31, 2022

CALL TO ORDER: 7:30pm

ROLL CALL: Frank, Chairperson; Constance , Secretary; Chuck, Office Administrator, Jay F. (Treasurer), Keith, Jay G.

SECRETARY'S REPORT: Motion to Accept, seconded and approved unanimously.

TREASURER'S REPORT:

- Motion to Accept, seconded and approved unanimously.

OFFICE ADMINISTRATOR'S REPORT: 22 Walk-ins; 20 Phone Calls

- The sign has been fixed at a cost of \$2,000, paid by the landlord.
- POS is up and running. Volunteers did a physical inventory of items and Chuck will adjust these numbers with Maureen. Items have all been entered with barcodes.
- The building is for sale. Our lease is not in jeopardy for the remainder of our term for 2 more years.

OLD BUSINESS:

- The 12 Step Committee started calling the people who are currently on the list.
- The Office Administrator designation has been updated for consistency.
- Only one person attended the virtual Bookie Exchange, so the second one has been cancelled.
- Treasurer's Workshop is still on schedule. It was decided to send flyers to the Nantucket and Martha's Vineyard Intergroup Offices.

NEW BUSINESS:

- Discussion about the number of groups that send donations to Boston instead of locally. We will prepare a list of the suggested donations with addresses to send out to groups.
- Discussion about outstanding amounts due to Intergroup and how to collect them.
- Discussion about contacting groups and collating/updating contact list.

ADJOURNMENT: 9:10 pm

Respectfully submitted by Constance S., Recording Secretary

NEXT MEETING: MONDAY, February 28, 2022, 7:30PM