

CAPE COD INTERGROUP
Alcoholics Anonymous
STEERING COMMITTEE MEETING MINUTES
Monday, February 28, 2022

CALL TO ORDER: 7:30pm

ROLL CALL: Frank, Chairperson; Constance , Secretary; Chuck, Office Administrator, Jay F. (Treasurer), Keith, Jay G., Mary C., Laurel S.

SECRETARY'S REPORT: Motion to Accept, seconded and approved unanimously.

TREASURER'S REPORT:

- Discussion regarding donation report. There was a request to provide the total yearly donations for the past 5 years.
- Motion to Accept, seconded and approved unanimously.

OFFICE ADMINISTRATOR'S REPORT: 16 Walk-ins; 17 Phone Calls

- Inventory has been entered into the POS
- The Sober Times has been mailed out
- We are still waiting on the Grapevine book order
- Discussion regarding the status of accounts receivable from groups

OLD BUSINESS:

- The 12 Step Committee is progressing
- Treasurer's Workshop was small, but interesting. The participants shared a lot of information regarding bank accounts and PO boxes.
- **NEW BUSINESS:**
- Discussion regarding outreach to the Islands. We will keep them on our meeting list.
- Reminder about snow days – when the Town of Barnstable schools are closed, the office is closed. If it's a school holiday, it is up to the discretion of the office administrator. When the office is closed, the chairperson will be notified and a notice posted on the website.
- There is no further news about the sale of the building.

ADJOURNMENT: 8:20 pm

Respectfully submitted by Constance S., Recording Secretary

NEXT MEETING: MONDAY, March 28, 2022, 7:30PM