

**CAPE COD INTERGROUP
Alcoholics Anonymous
STEERING COMMITTEE MEETING
MINUTES
Monday, August 27th, 2018**

CALL TO ORDER: 6:06PM by Ed O., Chair

ROLL CALL: Ed O., Chair; Amber C., Vice Chair; Paul D., Treasurer; Jack D., Trustee; Jack V., Trustee; Tam G., Trustee; Chuck T., Office Manager

Absent: Joey B., Trustee; Sue L., Trustee

SECRETARY'S REPORT: Motion to accept minutes seconded and approved.

TREASURER'S REPORT: Motion to accept treasurer's report seconded and approved. Jack V. asked about the "Equipment and Repairs" cost, Chuck T. will inform Steering Committee members later this week about what is entailed in that cost.

OFFICE MANAGER'S REPORT: 50 Walk-ins, 106 Phone calls. Chuck T. has been doing weekly counts of bronze medallions; all counts have been plus or minus single digits. Sober Times are ready to be mailed out.

OLD BUSINESS: None.

NEW BUSINESS: Motioned made to remove Joey B. as a trustee made, seconded, and approved unanimously. Motion made that Chuck T. include a line about confirming meeting attendance in his monthly email of the packet to the Steering Committee members.

ADJOURNMENT: 6:49PM motion to adjourn made and seconded. Meeting closed by Ed O. with the Lord's Prayer.

Respectfully submitted by Amber C.

NEXT MEETING: Monday, September 24th, 2018 at 6:00pm