

**CAPE COD INTERGROUP
Alcoholics Anonymous
STEERING COMMITTEE MEETING
MINUTES
Monday, July 25th, 2016**

CALL TO ORDER: at 6:07 p.m. by Tam G.; Chair for Steering Committee.

ROLL CALL: Tam G., Chair, Chuck T., Office Manager, Paul D., Treasurer, Amber C., Secretary, Michelle S., Trustee, Ed O., Trustee, Mike C., Trustee

Absent: Scott B., Trustee

SECRETARY'S REPORT: Read, motion to accept seconded and approved.

TREASURER'S REPORT: Read, motion to accept seconded and approved.

OFFICE MANAGER'S REPORT: Chuck T. provided copies of World Services' "Contribution Statement" for the groups. Members discussed putting a version into practice for Intergroup. New meeting lists will be ordered as "Summer/Fall". Less than usual will be ordered because we are already in the summer/fall period. Chuck T. will look into adding website to the meeting list. Amber C. asked if "answering service calls: unavailable" could be removed from minutes.

OLD BUSINESS: None.

NEW BUSINESS: Tam G. wanted to explore providing Intergroup Reps with Steering Committee minutes, and vice versa. Chuck T. explained that it would be confusing. Amber C. mentioned that information between the two meetings can be shared by those that attend both.

ADJOURNMENT: 6:42 p.m. motion to close meeting seconded and approved. Meeting closed by Tam G. with the Lord's Prayer.

Respectfully submitted by Amber C.

NEXT MEETING: MONDAY, August 29th 2016 at 6:00 p.m.