

CAPE COD INTERGROUP
Alcoholics Anonymous
STEERING COMMITTEE MEETING
MINUTES
Monday, February 24th, 2014

CALL TO ORDER: 6:10 by Jack M., Chairperson with Moment of Silence.

ROLL CALL: Jack M., Chair; Kathy B., Office Manager; Scott B., Co-Chair; Colleen O., Trustee; Cynthia G., Trustee.

Absent: Jamie F., Treasurer.

SECRETARY'S REPORT: Read, motion to accept seconded and approved.

TREASURER'S REPORT: Read. Possibility of purchasing a new CD at end of next fiscal year was mentioned, tabled until March meeting. Motion to accept was seconded and approved.

OFFICE REPORT: 122 Walk-ins, 107 Telephone calls, 66 Answering service calls, 2480 website visits in JANUARY.

OLD BUSINESS: 1.) Jack reported on progress of new website and Scott reported that Dave Z. says date to go live is getting closer and that he has received a lot of positive feedback. A discussion on presenting the final cost figures of the website to include labor, hardware and software of \$2,700.00, (\$200 over budget) to IG Reps followed and Jack suggested presenting IG office savings of past fiscal year as a consideration when discussing this overage at IG Reps meeting. Scott suggested a letter from Jack in the next Sober Times on this issue and Cynthia suggested this would be a good representation of the Steering Committees commitment to the financial overseeing of the IG office expenses. 2.) Bill L. will contact the landlord about renewing the lease. Scott discussed his objection to any increase in rent considering there will be no increase in services from landlord. Bill will request the same rent for the next three years.

NEW BUSINESS: The issue of re-opening the IG office on Fridays was discussed at length. Kathy B. restated her willingness to work whatever hours is deemed desirable. The possibility of Summer/Winter hours schedule was considered. This issue was tabled for the March Steering Committee meeting.

ADJOURNMENT: 7:00 p.m. motion to adjourn was seconded and approved, meeting closed by Jack with the Lord's Prayer.

Respectfully submitted by Bill L., Secretary.

NEXT MEETING: Monday, March 31st, 2014 – 6:00pm