

**CAPE COD INTERGROUP
REPRESENTATIVE'S MEETING
MINUTES
March 3rd, 2015**

CALL TO ORDER: At 7:30 by Scott B., Chairperson for Steering Committee

ROLL CALL: Scott B., Chair; Bill L. Secretary; Chuck T. Office Manager; 12 IG Reps(listed below)

SECRETARY'S REPORT: Report read. Some noted word changes in the minutes: description of meeting names. Motion to accept seconded, minutes accepted as read.

TREASURER'S REPORT: Dave Z. points out a "inventory adjustment" section \$1052.84 added as an expense. Was added to "cost of goods sold" for January 2015. Duly noted. Jessie M. asks how does this affect the balance? It would have been negative \$490.00. Scott B. points out that Chuck T. (off. man.) has done his due diligence in inventory assessment.

OFFICE MANAGER'S REPORT: Chuck T. points out we will print in the monthly minutes the calls for the answering service. Chuck T. reports they are on the ball and very professional, he also gave an update report on the website. Chuck T. is working with the accountant for the quick book sales receipt. No volume limit on book purchases. Working on 12 step call list. (hasn't been updated for some time) Chuck reports the steering committee amended the requirement of completing the 12 steps to be on 12 step call list now it is 90 days sobriety. Suggested 6mos to a year of sobriety. Always 2 people for a 12 step call. Jessie asked question about sober times, a request for the "I am responsible" statement to be put back on the front page of the sober times(will be done). Open house at the Intergroup office Thursday 3-5 10am-2pm. Jessie commends Chuck for a job well done on the sober times.

AREA/DISTRICT 1&2 REPORT: None

OLD BUSINESS: Dave Z. comments on the printability of the meeting lists from the website. It is being fine tuned as we speak, should be ready in a couple of weeks. On the website Dave Z. asked about the "edit" button, issue discussed and rectified.

NEW BUSINESS: Chris A. asked a question about a time limit for serving as IG rep. Answer is no but it is always a good idea to rotate jobs within the group. Chuck reports he is looking for help getting the group information accurate for the meeting lists and the website. Pass on the word to give him a call and help him get the info to work with.

ADJOURNMENT: Motion to adjourn at 8:20 seconded and approved. Meeting closed by Scott B. with the Lord's Prayer.

IG Reps and Groups

Jesse M. Hyannis Noontime

Chris A. Orleans Big Book Step Study

Robert E. Brewster Monday Night

David Z. Grateful Living Group

Sarah A. Chatham Women's 12 & 12

Bindy J. Orleans 7 Up

Lisa G. Sandwich Sunday Morning

Linda L. Dennis Pass It On

Jim J. Dennis Pass It On

Ed M. Hour Of Power

Steve Y. Bass River Morning Group

NEXT MEETING TUESDAY, April 7th, 2015 – 7:30PM