

**CAPE COD INTERGROUP
REPRESENTATIVE'S MEETING
MINUTES
April 7th, 2015**

CALL TO ORDER: At 7:30 by Scott B., Chairperson for Steering Committee

ROLL CALL: Scott B., Chair; Bill L. Secretary; Chuck T. Office Manager; 8 IG Reps(listed below)

SECRETARY'S REPORT: Report read. Motion to accept seconded, minutes accepted as read.

TREASURER'S REPORT: Jesse M. asks about the "maintenance" plus repairs, it turns out it was incorrectly placed on the report. It should have been labeled office equipment upgrade or purchase. Also the question of an anomaly in the donations list, a donation of .75 was recorded but it was just a "petty cash" donation in the cash cup that the bookkeeper listed as a group donation.

OFFICE MANAGER'S REPORT: Chuck T. reports on our new website activity(see report) there has been a drop off in actual office phone calls (land line) and now there has been a surge in web site hits. Chuck T. reports a A+ grade for the answering service. Chuck T. will be putting out a campaign soon to promote the good work that the Intergroup office is doing. Currently he is upgrading the new meeting lists, making it more reader friendly. Jesse M. reports the Hyannis "seeing is believing" has changed from a speaker meeting to a discussion meeting. Chuck T. will change in the computer immediately.

AREA/DISTRICT 1&2 REPORT: None

OLD BUSINESS: Chris A. asks about time limit in serving as IG rep. Answer, 1 year recommended but can be longer when voted on by the group.

NEW BUSINESS Scott B. discusses by-laws pertaining to elections for the steering committee. By-laws read. Scott B. explains the process to the IG reps. Scott B. asks for volunteers to become a nominating committee for the candidates See list Scott B. has compiled. (3 members have retired) Current members, Tam G., Jamie F., Stephanie D., Colleen O. Paul D. and Scott B. (chair) Nominated, Dave Z. and Bob F. Scott B. formally announces that Cynthia G. has retired from the steering committee. Scott B. gives Chuck T. (office Manager) 90 performance review. Scott B. opens it up to the IG reps to voice any opinions and lets them know they can email him as well with any feedback. Scott B. asks for a motion to vote on the \$17.00 rate of pay for Chuck T. post 90 day period, vote is a unanimous yes, pay raise to \$17.00 per hour. Dave Z. asks about the old minutes from the IG and Steering committee meetings, report is we do have these minutes.

ADJOURNMENT: Motion to adjourn at 8:20 seconded and approved. Meeting closed by Scott B. with the Lord's Prayer.

IG Reps and Groups

Jesse M. Hyannis Noontime

Chris A. Orleans Big Book Step Study

Mary H. Harwich Noon

David Z. Grateful Living Group

Amy H.

Bindy J. Orleans 7 Up

Bob F. Denis Live at five

Ed M. Hour Of Power

Steve Y. Bass River Morning Group

NEXT MEETING TUESDAY, May 5th, 2015 – 7:30PM