

**CAPE COD INTERGROUP  
Alcoholics Anonymous  
Intergroup Representatives MEETING  
MINUTES  
Tuesday, December 6th, 2016**

**CALL TO ORDER:** at 7:36 p.m. by Ed O.; Vice Chair for Steering Committee.

**ROLL CALL:** Chuck T.\*, Amber C.\*, Ed O.\*, Jim J., Linda B., Pat M., Murray P., Kevin O., Geoffrey G.\*, Steve D. (\* denotes non-voting members)

**SECRETARY'S REPORT:** Motion to accept by Pat M., seconded by Jim J., passed unanimously

**TREASURER'S REPORT:** Jim J. asked about the accounting fees, Chuck T. explained that it was the fee for the accountant to do Intergroup's taxes. Linda B. asked about payroll expense, Chuck T. explained it's less because we don't have the part-time employee this year. Murray P. pointed out that we are doing slightly better this year. Chuck T. elaborated that the Intergroup expenses are way down. Linda B. asked about the negative postage and delivery, Chuck T. explained that Intergroup is no longer using bulk mailing, so the post office refunded the remaining balance. Motion to accept by Jim J., seconded by Pat M., passed unanimously.

**DISTRICT 1&2 REPORT:** Last month was District's elections. The liaison for Intergroup is Geoffrey G., Pat M. is the alternate. Carol B. of Sandwich was elected to coordinate prison visits. District is also looking for a new chair. Requirements are: a reasonable amount of sobriety, attendance at District to give a "Service Resume". Money was allocated for Dennis's Alcathon.

**OFFICE MANAGER'S REPORT:** 40 walk-ins, 110 phone calls. "Upcoming Events" on the website is now being used. Steering Committee elected to have maintenance of the online calendar become part of the Office Manager's position. Groups are asked to call the office for any information to be added to the calendar (alcathons, anniversaries, etc.) New meeting lists will be out before Christmas.

**OLD BUSINESS:** Jim J. asked about groups that need to go on the Contribution Statement mailing list, Chuck T. said he's waiting for a response from World Service. Pat M. nominated Adam B. to the by-law's revision committee, seconded by Murray P., elected unanimously. The committee still needs one more member.

**NEW BUSINESS:** None.

**ADJOURNMENT:** 8:02 p.m. motion to close meeting by Kevin O., seconded by Linda B. and approved unanimously. Meeting closed by Ed O. with the Lord's Prayer.

Respectfully submitted by Amber C.

**NEXT MEETING: Tuesday, January 5th, 2017 at 7:30 p.m.**