

**CAPE COD INTERGROUP
Alcoholics Anonymous
Intergroup Representatives MEETING
MINUTES
Tuesday, October 4th, 2016**

CALL TO ORDER: at 7:32 p.m. by Tam G.; Chair for Steering Committee.

ROLL CALL: Tam G.*, Chuck T.*, Amber C.*, Jesse M., Ed O.*, Jim J., Linda B., Bindi J., Bill Z., Pat M., Steve Y., Murray P., George S. (* denotes non-voting members)

SECRETARY'S REPORT: Read, motioned to accept by Jesse M., seconded by Pat M., and approved unanimously.

TREASURER'S REPORT: Read, motioned to accept by Jesse M., seconded by Linda B., and approved unanimously.

DISTRICT 1&2 REPORT: No representative, no report.

OFFICE MANAGER'S REPORT: 60 walk-ins, 82 phone calls, website visits, see attached. There is a change to the information provided about the website. This data is a more accurate perspective of usage of the website. Some group members from Martha's Vineyard visited the office. They spent almost \$500 and now Chuck T. has a contact on the Vineyard. The meeting list is still correct for the island. Jesse M. asked how they found the office, Chuck T. explained that they happened to be in town and decided to stop by. August was a positive month, with a gain of about \$3,000 (as opposed to \$500 of August last year). Chuck T. is having a problem with an order from World Service. An order from Cleveland was sent to us, Chuck T. refused the shipment. He's waiting to get the correct shipment, but has to wait for the incorrect shipment to go back. He's hoping to get it next week. Linda B. asked about shipping cost from World Service, Chuck T. explained that it is free as long as they received their payment within 3 days.

OLD BUSINESS: Chuck T. will bring copies of World Services "Contribution Statement" to the next meeting.

NEW BUSINESS: Michelle S. has resigned from Steering Committee. Tam G. asked Reps to go back to their groups to see if anyone would like to be nominated for the Trustee position. Trustees oversee decisions in the office, paid position(s), and are elected by Intergroup Reps. Tam G. would like to form a committee to rewrite the by-laws to make them clearer; it is not intended to change except where past practice has changed the written word. Next month, the chair will elect one person, and the Intergroup Reps will nominate and elect two more.

ADJOURNMENT: 8:32 p.m. motion to close meeting by George S., seconded by Bill Z., and approved unanimously. Meeting closed by Tam G. with the Lord's Prayer.

Respectfully submitted by Amber C.

NEXT MEETING: Tuesday, November 1st, 2016 at 7:30p.m.