

CAPE COD INTERGROUP
Alcoholics Anonymous
Intergroup Representatives Meeting
Date: Tuesday, March 2, 2021

CALL TO ORDER: 7:30pm by Suzanne RT

ROLL CALL: Chuck T* (office manager), Suzanne RT* (Chair), Constance S.* (Secretary), Jay G.* (Trustee), Hogie* (Trustee), Kate W. (Sobriety First), Catherine (Brewster Monday PM), Keith (Live at 5), Don M. (W. Barnstable Men's BBSS), Bill D. (Daily Reflections), Lauretta (Sunday 11th Step Serenity), Patty (Chatham Women's Group), Maureen (Hyannis Women BBSS), Beth (Orleans Women BBSS)

*= non-voting status (Steering Committee members)

SECRETARY'S REPORT: Motion to accept the Corrected minutes was seconded and passed unanimously. Motion to accept the February minutes was seconded and passed unanimously.

TREASURER'S REPORT: There was discussion regarding the difference in the "Money In" amount on our Agenda and the income shown on the Income statement. Chuck explained how cash and Inventory items are handled in Quicken and how the timing of these entries can affect the different amounts. Motion to accept the report was seconded and passed unanimously.

DISTRICT 1&2 REPORT: No one was available to provide a report.

OFFICE ADMINISTRATOR'S REPORT: 14 Walk-Ins; 17 Phone Calls

Chuck explained the Employee Retention Credit and the application of our current credit to the employee federal taxes payable. The water cooler is scheduled to be removed per our cancellation. There has been an anonymous donation to pay for a new water cooler which will be delivered when the old one is removed..

OLD BUSINESS:

The 2nd vote to approve the new By-Law changes was held. A motion to accept was made, seconded and passed unanimously. The Volunteer Guidelines were presented for consideration. A motion was to accept the Guidelines was made, seconded and passed unanimously.

NEW BUSINESS:

The procedure relating to the past accrued vacation time was explained. The office will pay Chuck for 144 hours accrued, in a lump sum, in the March 12 payroll. A motion to accept the payout was made, seconded and passed unanimously.

ADJOURNMENT: 8:27 PM

Respectfully submitted by Constance S., Intergroup Secretary

NEXT MEETING: TUESDAY, April 6, 2021 – 7:30PM