

**CAPE COD INTERGROUP
REPRESENTATIVE'S MEETING
MINUTES
March 1st, 2016**

CALL TO ORDER: At 7:30 by Scott B., Chairperson for Steering Committee

ROLL CALL: Scott B., Chair; Sue L., Patty M., Kristen C., Jesse M., Jim S., Jim J., Michelle S., Bindy J., Chris A., Edson M., Theresa P. Non-voting guest, Tam G.

SECRETARY'S REPORT: Report read and approved 11-0-0, Motion by Jesse M. Seconded by Edson

TREASURER'S REPORT: Report read and Approved 11-0-0 Motion by Edson, seconded by Jim S. Chairperson updated the reps (page 3 gross profit, payroll expense) as to why the number was higher for the year 2016, explanation: That the office manager is being paid \$2.50 more, has worked more days in the year 2016 vs. 2015 and is now being compensated for attending reps and steering comm. meetings, Kristen C, (rep) also added information about how state unemployment taxes are calculated which answered the question from a rep as to why that number is lower and not higher.

OFFICE MANAGER'S REPORT: Given by Chairperson Scott B. (Chuck was absent from meeting with approval from Scott B.)

AREA/DISTRICT 1&2 REPORT: Not presented, Chairperson forgot to ask for report.

OLD BUSINESS: Scott B. passed out a copy of proposed 12 step guidelines provided by Bill Z.(rep) that is being proposed as potential handout at the Intergroup office and on the Intergroup website. Several reps commented that the guidelines seem to be in accordance with AA traditions and information. Reps asked that they be allowed to take the guidelines back to their respective groups for approval. The proposed guidelines will be voted on at the April Intergroups Reps meeting.

NEW BUSINESS: Scott B. informed the reps that the Steering Committee members Jamie F. and Stephanie D. have resigned from the committee effective immediately. We thank both of them for their time and service to AA. Scott B. outlined the procedure to replace those steering committee members in accordance with the Intergroup by-laws. The reps voted unanimously to have the following three people serve out the remaining terms until June 30th 2016. Michelle S., Sue L. and Edson M. (pending approval from his group)

ADJOURNMENT: Motion to adjourn at 8:11 seconded and approved. Meeting closed by Scott B. with the Lord's Prayer.

NEXT MEETING TUESDAY, May 2nd, 2016 – 7:30PM