

CAPE COD INTERGROUP
Alcoholics Anonymous
Intergroup Representatives Meeting
Date: Tuesday, July 6, 2021

CALL TO ORDER: 7:30pm by Suzanne R-T. (Chairperson)

ROLL CALL: Chuck T* (office administrator), Suzanne R-T.* (Chairperson), Constance S.* (Secretary), Jay G.* (Trustee), Frank T.* (candidate), Kate W. (Sobriety First), Keith (Live at 5), Clare S. (Sandwich Sunday AM); Maureen (Hyannis Women BBSS), Bill S. (S. Yarmouth Action Group); Beth (Orleans WBBSS); Bill D. (Daily Reflections); Catherine (Brewster Monday PM); Laretta (Sunday 11th Step); Eric (W. Barnstable Mens BBSS), Deirdre (Harwichport Saturday PM), Hogie* (Trustee)

*= non-voting status (Steering Committee members and candidates)

SECRETARY'S REPORT: Motion to accept the June minutes was seconded and passed unanimously.

TREASURER'S REPORT: Motion to accept the report was seconded and passed unanimously.

DISTRICT 1 AND 2 REPORT: Laretta gave a report on the matters discussed at the District meeting. Two events are planned – a softball game on Aug. 11 and a Sandy Neck bonfire on Sept. 11. Several District committees are looking for new members. The CPC Committee will have a booth at the Barnstable County Fair.

OFFICE ADMINISTRATOR'S REPORT: 8 Walk-Ins; 45 Phone Calls

- The move went well
- Chuck discussed the suggestion to have Volunteer Insurance. He will contact other Intergroup offices to see what they do. Would this policy also cover 12 step volunteers?

OLD BUSINESS:

- Elections for the Steering Committee were held and the following people were voted as the next Steering Committee: Suzanne R-T, Laurel S., Constance S., Jay F., Jay G., Hogie, Frank T., Amy M., Mary C. The positions for officers will be discussed at the next Steering Committee meeting on July 26.
- Suzanne presented the information about the expense of the sign, \$725, and expressed the concerns of the Steering Committee that we had been misled about the cost. However, it is essential that we have a sign and the landlord is using the company that he has used in the past. A Motion was made to authorize payment for the sign, seconded and passed unanimously.

- Bill S. will be submitting receipts for the moving van and boxes for a total of around \$80 – well done!

NEW BUSINESS:

- It was decided to provide AA books to the 2 men who helped with the move. Bill S. will get a book to Jared and Chuck has contacted Chris.
- Suzanne informed us that the Steering Committee has made a change to the descriptions of the officers to make the language consistent between the By-Laws and Polies & Procedure.
- There is a proposed By-Law change to allow one signature on the checks – any one of the Treasurer, Alt. Treasurer or Chairperson. This will streamline our bill-paying. There is oversight of the accounting system by the office administrator and also the paid accountant. This process involves notifying the reps in writing, then voting for 2 months. The first vote will be in August.
- Bill S. Suggested having a committee to thoroughly update our 12 Step list, including having some orientation to the answering service. A Motion was made, seconded and passed unanimously to create this committee. Bill S. agreed to be the chairperson with 3 volunteers – Frank T., Bill D., & Suzanne. They will arrange a meeting time.
- The Steering Committee reviewed the office administrator’s performance and voted for a raise to \$25/hour from \$23.10/hour. This was presented to the reps for approval. A Motion was made, seconded and passed unanimously.

ADJOURNMENT: 8:45 PM

Respectfully submitted by Constance S., Intergroup Secretary

NEXT MEETING: TUESDAY, August 31, 2021 – 7:30PM