

**CAPE COD INTERGROUP**  
**Alcoholics Anonymous**  
**Intergroup Representatives Meeting**  
**Date: Tuesday, November 3, 2020**

**MINUTES**

**CALL TO ORDER:** 7:30pm by Suzanne RT

**ROLL CALL:** Chuck T. (office manager), Suzanne RT (Chair), Constance S. (Secretary), Clare S. (Sandwich Sunday AM), Kate W. (Sobriety First), Jay G. (Trustee), Beth C. (Orleans WBBSS), Jim J. (Dennis Pass it On), Patty (Chatham Women's Step), Catherine (Brewster Monday Night)

**SECRETARY'S REPORT:** Motion to accept was seconded and passed unanimously.

**TREASURER'S REPORT:** Discussion regarding the status of a "prudent reserve" account. Motion to accept was seconded and passed unanimously.

**DISTRICT 1&2 REPORT:** No one was available to provide a report

**OFFICE MANAGER'S REPORT:** \_\_\_ Walk-Ins; \_\_\_ Phone Calls. Volunteers in the office during Chuck's vacation did not record these. The Sober Times has been prepared.

**OLD BUSINESS:** The website committee has no Intergroup representative, so it will consist 2 members of the Steering Committee (Constance & Teri) and the office manager (Chuck). Anyone with an interest in this work can feel free to join.

Volunteers - There are 3 people who have expressed interest in volunteering in the Intergroup Office and have been, or will be trained, shortly. Suzanne has offered to open the Intergroup Office on the 1<sup>st</sup> Saturday of every month, beginning December 5, from 9am-1pm. Hopefully, the remaining Saturdays will be covered as well. Anyone interested in being a volunteer can send an email to Hogie at [jhogie65@gmail.com](mailto:jhogie65@gmail.com). We request one year of sobriety, a home group, and a personal reference.

The Policies and Procedures Committee has been working on updating our documents as needed and hopes to send something to the Intergroup reps prior to the next meeting for review. If it isn't ready prior to the meeting, there will be something presented at the next Intergroup meeting. This committee is open to new members – contact the office if you are interested. The committee meets weekly via Zoom.

**NEW BUSINESS:** The new hours for the Intergroup Office are Tuesdays 1-5pm and Thursdays 9am-1pm and the first Saturday of the month 9am-1pm. There may be additional office hours with volunteers, if we have some interested volunteers.

The Dennis Pass It On group hopes to organize an online Zoom Alkathon for Thanksgiving with meetings held frequently all day.

Our monthly newsletter, the Sober Times, is written entirely by our office manager, Chuck, and he does a great job. However, if anyone would like to contribute a short article, that would be welcome. There are certain requirements and space limitations, so they should contact the office if interested. There was discussion about a possible Sober Times committee in the future.

**ADJOURNMENT: 8:10PM**

Respectfully submitted by Constance S., Intergroup Secretary

**NEXT MEETING: TUESDAY, December 1, 2020 – 7:30PM**