

**CAPE COD INTERGROUP
REPRESENTATIVE'S MEETING
MINUTES
April 4th, 2016**

CALL TO ORDER: At 7:30 by Scott B., Chairperson for Steering Committee

ROLL CALL: Scott B. Chair; Chuck T. Office Manager, Patty M., Linda B. Jesse M., Jim S., Bindy J., Chris B., Ed M. Bob Z., Murray P., Amber C., Adam B., Bob T. Non-voting guest, Tam G.

SECRETARY'S REPORT: Jessie noted that there was no Dist. 1&2 rep at the last meeting, this will be corrected in the minutes by Chuck. Motion to approve by Jessie, seconded by Ed, 11-0-0

TREASURER'S REPORT: New members asked several questions about line items in the report. Chuck went over the report with the new members. Motion to approve by Ed, seconded by Chris, 11-0-0

OFFICE MANAGER'S REPORT: Chuck updated the members on the Sober Times mailing. The office sent out 30 copies via US mail using the new updated list. Groups and individuals will be added to the list as needed. The reps requested that Chuck bring several copies of the Sober Times to the meeting every month for the reps to take back to their meetings. Bindy asked if Chuck would be willing to bring orders from the reps(store items) to the meeting. Chuck will accommodate all order requests from the IG reps and bring the items to the meeting. Motion to approve report by Jessie, seconded by Ed, 11-0-0

AREA/DISTRICT 1&2 REPORT: No rep present.

OLD BUSINESS: Bill brought up tri fold 12 step information pamphlet guidelines, the reps discussed making the pamphlet available at the IG office and online. Chris noted that the phone number listed was incorrect and needs to be changed. The reps thanked Bill for his work in creating the pamphlet and voted to make it available to all. Motion by Bill, seconded by Chris 11-0-0 During a discussion about dist. 1&2 Mike asked for more information as to district, Jessie explained in detail how the district interacts and functions on the Cape. Jessie also noted several upcoming events and gave the information to Chuck for posting on the website and Sober Times.

NEW BUSINESS: Scott B. updated the reps on the Steering Committee, no meeting was held due to a lack of a quorum. The committee held an email vote to approve the treasurer's report so that it could be brought before the reps without a month delay. Jessica asked about the process of the Steering Committee voting over the phone/email. Scott outlined the process on how that takes place and when it is used, General information about the financials and groups donating to Intergroup was discussed. Jessie mentioned the number of new reps at the meeting.

ADJOURNMENT: Motion to adjourn at 7:57 seconded and approved. Meeting closed by Scott B. with the Lord's Prayer.

NEXT MEETING TUESDAY, May 2nd, 2016 – 7:30PM