

CAPE COD INTERGROUP
REPRESENTATIVES MEETING
MINUTES
Tuesday, December 2, 2014

CALL TO ORDER: at 7:30 p.m. by Scott B., Chairperson for Steering Committee, opened with a moment of silence followed by the Serenity Prayer.

ROLL CALL: Jesse M., Linde G., Tam G., Edson M., Jim S., Steve Y., Amy H., Sarah A., Toni B., Jane D.

SECRETARY'S REPORT: Scott B. (Chair) opens meeting by announcing that the new Office Manager (John F.) had to step down (because of a medical condition). So, the pressing matter now at this time is to fill the Office Manager position A.S.A.P. We open the floor to feedback from the I. G. Reps. if there are any names that might be interested; Jessie M. reports that he knows of two people currently interested; Scott asks Jessie, Ed and Dave to do a search committee; Toni B. (I.G. Rep) announces she is interested in the position (we will interview her - resume needed). Scott B. announced he will call T.W. Cooney and get the information on the website.

November 4th Minutes read; motion to accept, seconded and approved.

TREASURER'S REPORT: Report read, seconded, report accepted as read. Scott B. reports that a discrepancy in the payroll year to year was due to the pay raise (\$1.00/hr.) voted for Office Manager last year 2014.

OFFICE MANAGER'S REPORT: See Report

OLD BUSINESS: None

NEW BUSINESS: Scott B. (Chair) reports that we will be paying the Accountant a little extra while we are in transition because they will be doing some things that the Office Manager would otherwise be doing.

Jesse M. (I.G. Rep.) asks if there is space on the new website for "Special Events". Answer: We thought there was a space for that already, but Scott B. (Chair) will ask both T.W. Cooney (webmaster) and Dave Z. (Website Chair) to look at it.

Ed O. (I.G. Rep.) reports that the Al-Anon office is closing and it might mean more activity in the I.G. office in the future. We will see.

Scott B. (Chair) reports that there is no longer a "limit" on the items for sale at the I.G. office, "call in" ordering will be available and in 2015, and we hope to have shipping available on the Cape for merchandise. Also, we discussed the hours of office operation (possibly Mon.-Fri. 10-6 (hour lunch) May - Nov. and Mon.-Thur. 10-6 (hour lunch) Dec.-April).

ADJOURNMENT: 8:00 p.m. motion to close meeting, seconded and approved.

Respectfully submitted by Bill L., Secretary.

NEXT MEETING: TUESDAY, January 6th, 2015 at 7:30 p.m.