

**CAPE COD INTERGROUP  
Alcoholics Anonymous  
Intergroup Representatives Meeting  
Date: Tuesday, June 1, 2021**

**CALL TO ORDER:** 7:30pm by Suzanne R-T. (Chairperson)

**ROLL CALL:** Chuck T\* (office administrator), Suzanne R-T.\* (Chairperson), Constance S.\* (Secretary), Laurel\* (Treasurer); Jay G.\* (Trustee), Jay F\*. (Trustee); Amy M.\* (candidate), Frank T.\* (candidate), Kate W. (Sobriety First), Keith (Live at 5), Clare S. (Sandwich Sunday AM); Maureen (Hyannis Women BBSS), Bill S. (S. Yarmouth Action Group); Beth (Orleans WBBSS); Bill D. (Daily Reflections); Catherine (Brewster Monday PM); Laretta (Sunday 11<sup>th</sup> Step); Mary C. (Bass River morning group), Don M. (Thursday Mens BBSS), Eric (W. Barnstable Mens BBSS), Billy (Orleans Mens BBSS)

\*= non-voting status (Steering Committee members and candidates)

**SECRETARY'S REPORT:** Motion to accept the May minutes was seconded and passed unanimously.

**TREASURER'S REPORT:** Motion to accept the report was seconded and passed unanimously.

**DISTRICT 1 AND 2 REPORT:** Laretta volunteered to be the liaison to the District meetings.

**OFFICE ADMINISTRATOR'S REPORT:** 13 Walk-Ins; 33 Phone Calls

- Chuck reported that the Sober Times has been mailed and posted to the website.
- He presented a summary of recent quotes for insurance.
- He presented his proposed book order of around \$1,500, which was approved unanimously.
- The office will be closed Wednesday afternoon due to a scheduled medical appointment.

**OLD BUSINESS:**

- A Motion to move the office to the space at 745 Falmouth Rd., Hyannis, was made, seconded and passed with all groups present voting "Yes". A "No" vote was received from the Hyannis Loony Noony group by text. The office will be moved on Thursday, June 10.
- Bill S. will coordinate volunteers to help with the move and Suzanne & Constance will also help.
- Nominations for the Steering Committee were presented and each person introduced themselves – Amy M., Frank T., and Mary C.

**NEW BUSINESS:**

- Following the vote of approval to move the office, a Motion was made for Suzanne to sign the new lease. The Motion was seconded and passed unanimously.
- The office insurance quotes were discussed and a vote was taken to accept the HUB proposal, by a vote of 5 for HUB and 1 for Sylvia Insurance.
- There was discussion regarding the timing of the Office Administrator's evaluation which is currently in September. This may be changed.

**ADJOURNMENT: 8:45 PM**

Respectfully submitted by Constance S., Intergroup Secretary

**NEXT MEETING: TUESDAY, July 6, 2021 – 7:30PM**